

Privacy Policy for Inquiry Forms

At Balanced Minds Psychiatry, your privacy is of the utmost importance. This Privacy Policy outlines how we collect, use, and protect the personal information you provide when submitting an inquiry through our website or other communication channels.

1. Information Collected

When you fill out an inquiry form, we may collect the following personal information:

- Name
- Email address
- Phone number
- Reason for inquiry
- Any additional details you choose to provide

2. How Your Information is Used

The information you submit is used solely for the purpose of responding to your inquiry and determining how we can best assist you. We may use your contact details to:

- Respond to your questions or requests
- Provide information about our services
- Schedule an initial consultation, if appropriate

3. Data Protection & Confidentiality

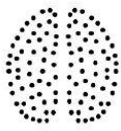
We take the security and confidentiality of your personal information seriously. All data submitted through inquiry forms is stored securely and accessed only by authorized personnel. We adhere to all applicable privacy laws, including the Health Insurance Portability and Accountability Act (HIPAA), to ensure your information remains private and protected.

4. No Sharing of Information

We do not share, sell, or disclose your personal information to third parties for marketing or any other purposes. Your information is used strictly within our practice for the purposes stated in this policy.

5. Retention of Information

Inquiry form submissions are retained for a limited time necessary to address your request. If you choose not to proceed with our services, your information will be securely deleted in accordance with our data retention policies.



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6. Your Rights

You have the right to request access to, modify, or delete your personal information at any time. If you have any concerns about how your data is handled, please contact us at alexscott@mindfultherapygroup.com

7. Updates to This Policy

We may update this Privacy Policy as necessary to reflect changes in our practice or legal requirements. Any updates will be posted on our website.

If you have any questions or concerns regarding this policy, please do not hesitate to reach out.

Sincerely,

Alexandra Scott, PHMNP-BC

Balanced Minds Psychiatry

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